Subcontractor Statement of Compliance  
Agreement for the provision of security services

**This form is for use by a Service Provider to ensure that a Subcontractor complies with the terms, conditions and obligations arising under the Security Services State Purchase Contract (SPC) and Purchase Order Contract.**

The Service Provider should note its responsibility to ensure that all Approved Subcontractors comply with the rights and obligations of the Service Provider arising out of the SPC and POC and that the terms of its subcontract with the Approved Subcontractor contain all the provisions required under the SPC and POC.

|  |  |
| --- | --- |
| **Purchaser:**  Agency:  POC Contract Manager:  Title:  Email: |  |
| **Service Provider:**  Name:  Address:  Phone number:  Email: |  |
| **Subcontractor:**  Name:  Address:  Phone number:  Email:  ABN/ ACN: |  |
| **Purchase Order Contract Number or Title** |  |
| **Purchase Order Contract Start Date** |  |
| **Purchase Order Contract End Date** |  |
| **State Purchase Contract Number**  SS-02-2017 is the SPC expiring 31 October 2024  GP-12-2023 is the SPC commencing 1 November 2024 |  |
| **State Purchase Contract Start Date**  SS-02-2017 start date is 1 February 2018  GP-12-2023 start date is 1 November 2024 |  |

**Subcontractor Statement of Compliance**

The **Subcontractor** expressly acknowledges the obligations arising under the **Purchase Order Contract** between the **Purchaser** and the **Service Provider** effective [insert date]and agrees to comply with all the rights and obligations arising under it, as well as the State Purchase Contract between the **Service Provider** and the **Department of Government Services**, effective [insert date]including, but not limited to:

* Payment of Security Staff at a rate that is, on an overall basis, at least no less than 6% above the Security Services Industry Award 2020, inclusive of all ordinary time, overtime, loadings, penalties, and monetary allowances (or higher where required by the SPC or POC).
* The provision of equipment and resources
* Time of the essence
* Purchaser equipment
* Compliance with policies
* Employment records and site logs
* Drug and alcohol testing of, and conduct of, personnel engaged or employed to provide Security Staff
* Immediate notification of certain matters
* Subcontracting (there is to be no further onward subcontracting)
* Access to premises
* No less favourable mechanism
* Intellectual Property Rights
* Confidentiality, privacy, and data protection
* The requirements of the Portable Long Service Leave scheme
* The terms of the Industrial Instrument that applies to the Subcontractor’s staff
* Record keeping and audits

**Signed for and on behalf of the Subcontractor:**

|  |  |  |
| --- | --- | --- |
| Click or tap here to enter name. |  | Click or tap here to enter date. |

Name Date

|  |  |  |
| --- | --- | --- |
| Click or tap here to enter job title. |  | Click or tap here to enter organisation. |

Job title Organisation

|  |
| --- |
|  |

**Signature**

**Signature instructions:**

1. Save or upload file
2. Fill out all parts except for signature
3. Enter signature last – ink signature or use image
4. Signed file will automatically save
5. Consolidate with other files and return